

Sister Cities Lawrence Governing Board Meeting May 08, 2019 Minutes

MEMBERS PRESENT: Ken Albrecht, Kelly Scholz, Diana Carlin, Melissa Johnson, Carol Shankel, and Bob Schumm

CITY LIAISON: Porter Arneill

MEMBERS ABSENT: Bill Keel, James Hilliard, Lisa Larsen, Michelle Fales

GUESTS PRESENT: None

Vice Chair Kelly Scholz opened the meeting at 5:37.

Meeting Materials Provided:

- Meeting agenda
- April 10 2019 draft minutes
- Financials and balances through April 30, 2019 (electronically displayed)

Announcements and Guests

- Keel submitted the request for \$8000 from the city prior to the deadline.
- Scholz reminded everyone that there will be no June meeting due to the Eutin trip. The next meeting is 10 July 2019.

Approval of Minutes

- Minutes of April 10, 2019 meeting were approved as corrected. Moved by Schumm and seconded by Scholz. Passed unanimously.

Review of Financials - Provided by Fales; Reviewed by Scholz

- Total accounts are \$111,039.27
- A mother daughter who were going to Iniades dropped out and their payment will be refunded.
- Scholz requested more details regarding a wire payment to Iniades.
- We are off on memberships by \$2,105 to date. Discussion took place regarding follow up mailings for memberships.

Scholz moved and Johnson seconded to accept the report. Passed unanimously

30th Anniversary—Albrecht/Scholz

- Scholz reported that the gift is in process and will be framed in Eutin.
- There are no names and numbers yet for the October Eutin delegation; Scholz will inquire.
- Scholz still needs travel information for the Mayor and Vice Mayor and requested that Arneill assist with getting the information.
- Albrecht reminded Arneill that the Mayor needs to provide a gift from the city.
- We have not received the list of host families for the delegation yet.
- The total number for the delegation is 18.
- Host family is responsible for transport to and from the airport.
- Eutin requested a copy of the signed agreement from 1989 and Scholz sent a copy.

- Need to discuss a venue for the banquet. Schumm suggested exploring Artera Event Center as a possibility.
- Schumm offered to host an informal dinner at his home for the Eutin delegation.

Committee Reports

FoE (Friends of Eutin)—Scholz

- Eight students are going to Eutin.

FoH (Friends of Hiratsuka)—Johnson/Shankel

- Shankel reported that Mayor Ochiai was re-elected and was pleased to receive messages from board members.
- Johnson reported that the delegation will meet on May 18 and they received feedback from parents.
- The delegation list from Hiratsuka is forthcoming later this month.
- Johnson and Hilmer suggested that forms be posted on the Sister Cities website. Scholz received a similar request from a teacher at St. John's.
- Johnson has a copy of the yearbook for the board.
- The farewell party is June 23.
- All of the money for the trip will be in later in the month and the check needs to be sent to the travel agent.
- Memberships are coming in from the families.
- Johnson wants to get some of the Jet Stream students together to assist with activities. There are funds available.

FOI (Friends of Iniades)—Schumm

- Schumm reported that planning continues. Amy Meiers holds monthly meetings at the train station.
- KU theatre students will be there at the same time.
- The Schumms will be there for most of the time. One issue to explore is to work on the return visit.
- They are working on host families.
- Schumm reminded us that the political subdivisions combined and Iniades is now part of Mesalogi and does not exist as an independent community. At some point we need to discuss changing the sister city relationship to Mesalogi.
- Scholz inquired if the budget is available yet and it isn't. Schumm indicated that with this being the first, it is taking longer but it is within the parameters.

New Business

- Schumm moved and Scholz seconded that paper membership renewal reminders be sent to everyone who has not renewed ASAP. Motion passed. Scholz has a copy of a renewal letter that she will send to Fales. There is postage in the budget.
- Albrecht indicated that there is a volunteer to assist with the website and we have to find out how to provide delegation authority to another person. The board needs to meet with the volunteer to discuss future content.
- Carlin suggested that we solicit committee members via the renewal system.
- Schumm moved that the e-mail membership reminder for 2020 goes out no later than December and that it is followed by a paper reminder to everyone each year.

- Schumm suggested that we purchase an ad in the LJW or Lawrence magazine with the photos of the students from each delegation and promote membership. Scholz indicated that we have a student who is going on the third sister city trip and could be a focus for a story. We need to increase awareness in the community. Students could write essays for the feature. It could run in the fall. Scholz suggested that there be a story on the 30th anniversary. The PR committee should take this on as a project.
- Scholz suggested that we review the committees, their responsibilities, and meeting schedules at the July meeting.

Schumm moved and Scholz seconded. The meeting adjourned at 6:53 pm.

Next meeting: July 10, 2019 at 5:30 p.m. at City Hall.

Submitted by Diana B. Carlin, Secretary