

Sister Cities Lawrence Governing Board Meeting September 12, 2018 minutes

MEMBERS PRESENT: Kelly Scholz, Michelle Fales, Diana Carlin, Ken Albrecht, Bob Schumm, Carol Shankel, James Hilliard, Stuart Boley

MEMBERS ABSENT: Bill Keel, Melissa Johnson

CITY STAFF LIAISON: Porter Arneill

FRIENDS PRESENT:

Vice-Chair Kelly Scholz opened the regular monthly meeting at 5:36 PM.

Meeting Materials Provided:

- Meeting agenda
- August 08, 2018 draft minutes
- Financials through August 2018
- Trivia examples

Introduction of guests and announcements

- There were no guests at the beginning of the meeting; however, Arne Scholz and one of the Eutin representatives, Philip visited during the last 15 minutes of the meeting.
- There were no announcements

Approval of Minutes

- Minutes of August 8 were approved.

Review of Financials - Fales

- Received memberships after the last announcement; we are \$15 from our membership goals (\$2,985 of \$3000)
- Financials as presented were discussed. The three accounts have \$79,240.87
- Half of the City of Lawrence allocation was received this week but is not reflected in the August financials.
- Fee expenses of \$1500 were explained as being related to credit and debit card payments; discussion on charging a convenience fee on credit card. Will continue this discussion at the next meeting.
- Iniades reserve was discussed. \$250 is usually put in the fund but is capped at \$2500.
- Bank account name is still not changed. Will change when the IRS changes our name and proof is provided.
- Albrecht raised an issue regarding the labelling of the Money Market account and suggested that scholarship fund be added to the title.
- We are making more interest due to increased rates.
- Schumm moved and Albrecht seconded and financials were approved.

Committee Reports

30th Anniversary Eutin-Lawrence Planning—Albrecht

- Albrecht and Scholz reported that arrival on June 6 and depart on June 12; leaving Lawrence on June 5. Activities will begin on morning of the 7th. Preliminary plans are underway. German-American night will be the 11th.
- Mayor Boley reported on his trip in August. He spent three days in Eutin. He went to city hall and signed the book and stayed with Martin and Marian. Expressed gratitude for the friendship over the years. Stefan was there. Visited exchange daughter's mother. Visited schools. Attended the gala.
- Scholz still needs to find out what the maximum number is.
- Boley suggested that the head of Peasley Tech might want to attend to explore the vocational education programs in Eutin.

Scholarship Fundraising—Carlin

- International Trivia Night is November 11, 2018 at the Carnegie Building from 5-7.
- Carlin distributed sign-up forms for solicitations and contributions.
- Sample letters to solicit will be e-mailed.
- Testimonials from scholarship recipients
- Need students who received a scholarship to attend

FoH (Friends of Hiratsuka)—Hilliard

- Have met with chaperones for 2019 trip; Dave Cornelius and Heather Madgwick are in the process of background checks
- Solicitations are out with a return of October 16 and will set up interviews for the following week in order to have commitments by November 1.
- Meeting with selected students and parents in November. In the past started meetings in November and met monthly until departure. For 2019 will start meetings in January and have more compressed meetings.
- Anticipated expenses are between \$2100-2400; dates are tentatively June 28th –July 8.
- Looking for a Friends member from Lawrence to participate; the person would not be an official chaperone.
- With adding Iniades, we need to make decisions on scholarship allocations before the October board meeting.
- Hilliard asked if the scholarship application will remain as a separate form with the application or make it known that there are scholarships are available and they can request the form. The term “need-based scholarships may be available” should be provided but not the form.
- If anyone wants to chaperone in 2020, let James know.
- Still waiting for a response from Hans Carttar to serve on the scholarship committee.

FoE (Friends of Eutin)—Albrecht

- Fifteen Germans arrived Monday, September 20. There are 14 students and one teacher. This is one of the larger groups in several years. They leave Lawrence on October 3 when they will depart for New York.
- Scholz reported that everyone is enrolled and should have started classes today. They will go to the Tallgrass Prairie on Saturday. They will tailgate for KU homecoming on September 29. They will attend the Oktoberfest at St. John's.

- Albrecht reported that the Eutin group will attend the City Commission meeting at 5:45 on September 18 and a welcome reception will follow at the Lawrence Visitors Center at the Depot starting at 6:30. Everyone is invited. Roger Morningstar is providing pizza. If anyone wants to contribute cookies, they are welcome to do so.
- Eutin selections will be made in November.

FOI (Friends of Iniades)—Schumm

- A Friends meeting was held September 5 at the Mad Greek.
- Received guidance from Iniades regarding the visit and a confirmation that they expect the students.
- Ken and Nancy Albrecht plans to visit Iniades during a visit to Greece in October. Will meet with the mayor and the cultural liaison. Nancy will visit schools. They plan to take a gift to the mayor. Iniades funds can be used.
- Amy Meyers will be the chaperone pending vetting; she teaches classics at Bishop Seabury. Plan on 10 students with a \$2500 maximum cost. July 14-24. One night in Athens, one night in Delphi and five nights in Iniades, 1 to Corfu and back to Athens. Dennis Cristilles and the KU students will be there and will perform in the ancient theatre.
- Headmaster at Bishop Seabury will assist with recruitment. Schumm will adapt Hiratsuka and Eutin applications and code of conduct. Discussed the recruitment process for Hiratsuka; they have liaisons on each of the schools who assist and they have posters. Will solicit 8, 9 and 10 grades.
- Will create a brochure for recruitment.
- KU goes every other year and we would coordinate with their schedule and have Iniades students in the year KU is not in Greece. Since the Greek students won't come in the same calendar year, Scholz raised the question regarding host families since some of the students might not be available the following year to host. The Schumms will be there for part of the time.
- Preliminary schedule is to have applications returned by November 30 and make decisions by the first of January.
- Next year's budget will have to include an allocation to Iniades just as is done for the other two (\$2000).

New Business

- Fales proposed a logo for the new organization. Suggestions were made for what should be included on the logo. The previous one marked locations of the sister cities. Schumm has a graphic artist who can assist in creating a new logo. Fales' logo will be used until we have a new one that will include locations.
- On August 15, Boley was put on the board.
- Albrecht suggested that we have business cards for board members, chaperones, etc.

Next meeting: Wednesday, October, 2018 at 5:30 p.m.

Fales moved and Albrecht seconded. Meeting was adjourned at 7:00 p.m.