

Sister Cities Lawrence Governing Board Meeting December 13, 2018 DRAFT minutes

MEMBERS PRESENT: Bill Keel, Ken Albrecht, Kelly Scholz, Diana Carlin, Michelle Fales, James Hilliard, Carol Shankel, Stuart Boley

MEMBERS ABSENT: Melissa Johnson, Bob Schumm

GUESTS PRESENT: Lisa Larsen, Arne Scholz, Nancy Albrecht, Nancy Keel

Chair Bill Keel opened the meeting at 5:33.

Meeting Materials Provided:

- Meeting agenda
- November 14, 2018 draft minutes
- Financials through November 2018
- Draft of 2019 budget
- Materials sent to Iniades about the exchange program

Introduction of guests and announcements

- Vice Mayor Lisa Larsen was recognized as a guest.

Approval of Minutes

- Minutes of November 14, 2018 were approved.

Review of Financials - Fales

- Total accounts are \$90,800.59
- Scholarship account is currently \$25,421.60
- Moved and seconded approval. Unanimous approval.

2019 Draft Budget

- Scholz presented the 2019 budget
- The budget includes income from charges for credit card use to recoup fees
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Committee Reports

Fundraising—Carlin

- Carlin confirmed that proceeds were \$3400 as no bills or reimbursements were received.
- Fales will send out thank you notes to all contributors as part of end of year statements.

Scholarships—Keel and Scholz:

- There are no scholarship applications for Iniades, two for Eutin and about five for Hlratsuka. The scholarship committee will meet in next couple of weeks. Hilliard and Scholz will get applications to Keel.

- Arne Scholz reported that 6-8 students will go to Eutin. Twelve students are coming from Eutin. Discussed support from staff at FSHS and meeting with principal. Hilliard said he would reach out to Tina Mitchell in regards.

FoH (Friends of Hiratsuka)—Hilliard

- Nineteen students are going tentatively. A meeting is scheduled for January.
- A new cell phone policy was drafted. The new phone policy and fee on credit cards information was relayed to parents.
- Boley said he would be drafting messages to the Sister Cities and would like our help in drafting. He will mention that his time as mayor is up and he is passing the torch to Lisa Larsen.
- Boley said he received information from the Prime Minister's office and would pass it on to Hilliard and Johnson.
- Scholz and Shankel attended an event in KC for the Japanese Emperor Akihito's birthday. There will be a new emperor in 2019.

FoE (Friends of Eutin)—Albrecht and Scholz

- Albrecht and Scholz reported that there will be a meeting in January for those interested in being part of the 30th Anniversary delegation in June. Dates are June 6-12, with activities starting on June 7th. Scholz will send an invite to the interested parties.
- The Eutin delegation to Lawrence is planned for October 3rd. The students may be leaving from their delegation prior so Arne Scholz will work with chaperones to see if we can get an overlap of dates. We will possibly have a celebration for anniversary on October 4th or 5th.
- Fales mentioned that there will be an intern coming in April from Eutin and would be reaching out to businesses.
- Arne Scholz reported that there are 6-8 students who want to go to Eutin and 12 students are coming from Eutin.

FOI (Friends of Iniades)—Albrecht

- Albrecht reported that there are 8 students planning to go to Greece.

New Business

- Membership information will be going out soon.
- There was discussion about keeping program alumni involved. This could include surveys about trips and more events during the year for alumni. Nancy Albrecht encouraged meetings after trips and more outreach to the community.

Shankel moved and Scholz seconded and the meeting adjourned at 7:00.

Next meeting: January 9, 2019 at 5:30 p.m. at City Hall.