

City of Lawrence
Outside Agency Annual Report
For Calendar Year 2018

Reporting Period: Calendar Year 2018

Agency Name: Governing Board, Sister Cities Lawrence

1. Refer to the program in which your agency received funding; provide a participant success story that helps demonstrate the accomplishments of the program.

The principal programs conducted by the Governing Board of Lawrence Sister Cities in 2018 were the two student exchange trips to Hiratuska, Japan, and Eutin, Germany, as well as the hosting of the student delegations and chaperones that visited Lawrence from these two sister cities. We sent 16 students and 3 chaperones from Lawrence schools to Japan in mid-summer and 14 students and one chaperone to Germany in June. Sister Cities Lawrence was host to a delegation of students with chaperones from Hiratsuka at the end of July and a delegation of 14 students and a teacher from Eutin in September/October.

As part of our ongoing effort to provide opportunities for Lawrence students, Sister Cities Lawrence has finally organized its first student exchange with Lawrence's sister city in Greece, Iniades. Amy Myers, a teacher of Classics at Bishop Seabury Academy in Lawrence will take 9 students to Greece in July 2019. We anticipate a return visit by students from Iniades the following year. After nearly 10 years of our relationship with Iniades, this exchange is indeed a milestone. Sister Cities continues to refine its procedure for vetting chaperones for our student exchange groups.

One of our major goals is to provide adequate scholarship support for students wishing to participate in the exchanges who have demonstrable financial need. To the end, we instituted an International Trivia Night first held in November 2017 to raise funds for our scholarship needs. Our Trivia Night on November 11, 2018, at the Carnegie Building raised nearly \$3,500 toward student scholarships, doubling the amount from 2017. We continue to reach out to civic organizations such as Rotary for contributions to our scholarship fund with positive results.

2. Refer to your 2018 application for funding; provide a brief narrative of the activities funded with City funds.

Sister Cities received \$8,000 in CY 2018 in support of the programs outlined above in section 1. Of that amount, \$4,000 was allocated as a direct subsidy for the two student exchange trips to Hiratsuka and Eutin during 2018. Additionally, City funds were used in covering in part a number of other expenses during 2018 including: liability insurance \$837; background checks as part of the chaperone vetting program \$73; \$1694 was expended for office, printing, mailing, credit card use fees; \$470 for activities of Friends' Groups; dues for Lawrence's membership in Sister Cities International amounted to \$790.

At the end of 2018, Lawrence Sister Cities approved \$4,000 in scholarships for students with demonstrable financial need planning to participate in the exchange trips to Eutin, Hiratsuka and Iniades in the summer of 2019. City funds as well as funds generated by membership dues in Sister Cities Lawrence and scholarship contributions have all been part of the mix.

3. Refer to your 2018 application for funding; provide specific detail (use supportive documents, if needed) to demonstrate what progress was made toward your proposed outcomes.

See item 2 above.

4. Refer to the line-item budget provided in your 2018 application for funding; is this accurate to how your allocation was actually spent? If no, what changed and why?

See item 2 above.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "William D. Keel", with a long horizontal flourish extending to the right.

William D. Keel, Chair
Governing Board
Sister Cities Lawrence
February 11, 2019