

City of Lawrence
Outside Agency Annual Report
For Calendar Year 2019

Reporting Period: Calendar Year 2019

Agency Name: Sister Cities Lawrence

Submitted by William Keel, Chair, Governing Board, Sister Cities Lawrence

1. Refer to the program in which your agency received funding; provide a participant success story that helps demonstrate the accomplishments of the program.

The principal programs conducted by the Governing Board of Sister Cities Lawrence in 2019 were the three student exchange trips to Hiratsuka, Japan; Iniades, Greece (for the first time in 2019); and Eutin, Germany; as well as the hosting of the student delegations and chaperones that visited Lawrence from Hiratsuka and Eutin. We sent 8 students and one chaperone to Germany in June; 19 students and 2 chaperones to Japan in July as well as 8 students and one chaperone to Greece in July. Sister Cities Lawrence hosted a delegation of 16 students with 3 chaperones from Hiratsuka at the end of July and a delegation of 12 students and a teacher from Eutin in September.

One of our major goals is to provide adequate scholarship support for students wishing to participate in the exchanges who have demonstrable financial need. Our now annual International Trivia Night on November 17, 2019, at the Carnegie Building raised nearly **\$3,700** toward student scholarships. We continue to reach out to civic organizations such as Rotary for contributions to our scholarship fund. In 2019, we received a \$500 donation from the Rotary Club in Lawrence.

2019 marked the 30th anniversary of our sister-city relationship with Eutin, Germany. We celebrated this anniversary by organizing a very successful delegation visit of 20 persons, including our mayor and vice-mayor, to Eutin in June and hosted a delegation of 12 persons from Eutin led by its mayor Carsten Behnk and speaker of the Eutin city parliament, Dieter Holst, to Lawrence in October. Highlights of our German guests stay in Lawrence included a guided tour of the Eisenhower Museum in Abilene as well as the presenting of special proclamations by Governor Kelly in Topeka as well as by the City of Lawrence to our guests from Eutin.

2. Refer to your 2019 agreement for funding; provide a brief narrative of the activities funded with City funds.

Sister Cities received **\$8,000** in CY 2019 in support of the programs outlined above in section 1. Of that amount, we allocated **\$6,000** as direct subsidies for the three student exchange trips to Hiratsuka, Eutin and Iniades during 2019 (**\$2,000 for each**). Additionally, City funds were used in covering, in part, a number of other expenses during 2019 including: liability insurance **\$837**; dues for Lawrence's membership in Sister Cities International **\$810** as well as **\$1753** for printing, mailing, credit card use fees.

At the end of 2019, Lawrence Sister Cities approved **\$4,875** in scholarships for students with demonstrable financial need planning to participate in the exchange trips to Eutin and Hiratsuka in the summer of 2020. City funds as well as funds generated by membership dues in Sister Cities Lawrence and scholarship contributions have all been part of the mix.

3. Refer to your 2019 agreement for funding; report what progress was made toward your proposed outcomes and comment as necessary.

See narrative under 1 above.

Outcomes	List 2019 outcomes from agreement	Comment as necessary
Outcome #1		
Outcome #2		
Outcome #3		

4. Refer to the line-item budget provided in your 2019 application for funding; is this accurate to how your allocation was actually spent? If no, what changed and why?

Budget Categories	Requested Amount	Actual Amount	Comment as necessary
Personnel			
Fees & Services			
Estimates/Bids			
Travel	\$6,000	\$6,000	3 student trips as described above
Marketing			
Cost of Materials			
Operating Expenses	\$2,000	\$2,000	As described above
Other			
Grand Total	\$8,000	\$8,000	