

ORDINANCE NO. 5799

AN ORDINANCE ESTABLISHING A SISTER CITIES
ADVISORY BOARD AND DESIGNATING DUTIES OF
SAID BOARD.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE,
KANSAS:

SECTION I. SISTER CITIES ADVISORY BOARD; ESTABLISHED; MEMBERSHIP. There is created and established a board of the city to be known as "The Sister Cities Advisory Board", the members of which shall be appointed by the Mayor with the approval of the Board of City Commissioners, and shall consist of seven members who shall be appointed initially as follows:

Four (4) for a term to expire December 31, 1989;
Three (3) for a term to expire December 31, 1990.

Thereafter, at the expiration of the terms of the original appointive members, their successors will be appointed for three (3) years each, and will serve until their successors are appointed and qualified for office. Any vacancies in the membership of the board will be filled by the appointment of a member, as in the case of the original appointment, for the unexpired term for a member whose office shall be vacant.

All members of the board shall serve without compensation.

In addition to the regularly appointed members of the board, the Mayor shall be an ex officio member with the right to participate in all its deliberations, but without voting privileges. The Mayor shall also serve as honorary president.

SECTION II. SAME; BY-LAWS; MEETINGS. The board shall adopt rules and by-laws, which shall become effective when approved by the Board of City Commissioners.

Said board shall elect from among its members a president, vice-president and secretary. Specific duties and responsibilities of these offices shall be stipulated in the by-laws of the board.

The board shall meet at such time and place as may be fixed by the president. Special meetings may be called by the president or by any three members of the board by giving notice at least twenty-four hours in advance of said special meeting to all members of the board.

SECTION III. SAME; DUTIES. The board shall be an advisory board to the Board of City Commissioners on matters relating to the City's implementation of sister city programs. The duties of the board shall be:

- a. Such duties as assigned by the Board of City Commissioners.
- b. Appoint such project subcommittees as best fulfill the obligations of the board, such as but not limited to trade and commerce, professional and technical, organizational relations, cultural, youth and education, finance, membership, community relations and city government.
- c. Raise and receive monies and accept any gift or donation to the Sister Cities Advisory Board and administer the same subject to the approval or satisfaction of the Board of City Commissioners.
- d. Support, coordinate, foster, develop and sponsor sister city exchange programs of a cultural, educational, social, business, economic or governmental nature.

SECTION IV. SAME; ANNUAL REPORT. The Sister Cities Advisory Board shall make annual reports not later than March 1st of each year, covering the preceding calendar year. Such reports are to be filed with the City Clerk and to cover all financial transactions involving monies raised and received and any gifts or donations.

